

**JEWETT CITY DEPARTMENT OF PUBLIC UTILITIES**

**BOARD OF COMMISSIONERS'  
SEWERAGE DIVISION MEETING MINUTES**

**May 14, 2025**

The sewerage division regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday May 14, 2025, immediately following the electric division meeting.

**AGENDA ITEM #1 CALL TO ORDER:**

Chairman Demicco announced the meeting in session at 5:27 PM with Commissioners Ken Comfort, Timothy Sharkey, and Elier Alvarado, Director of Utilities, present. Also in attendance was Todd Sklodosky recording.

**AGENDA ITEM #2 APPROVE THE MINUTES OF THE REGULAR MEETING OF APRIL 9, 2025.**

Commissioner Comfort made the motion to approve the minutes of the regular meeting on April 9, 2025. Motion seconded with All **in favor; motion carried.**

**AGENDA ITEM #3 ADDRESS PUBLIC CONCERNS.**

No mention of public concerns for this session.

**AGENDA ITEM #4 READING COMMUNICATIONS.**

Director Alvarado made mention that he had communications with Jeff Demick of the CT Wastewater Association. Also made mention was that completion of cleaning ditch #2 along with updates on current projects and repairs. A Preliminary Engineering Report (PER) has been awarded for the plant.

Director Alvarado reported that the nitrogen levels have significantly decreased which will help towards the nitrogen credit program.

The USDA percentages for funding on repairs was made mention.

**AGENDA ITEM #5 REPORTS FROM COMMISSIONERS.**

There was no reporting for this session.

**AGENDA ITEM #6 DISCUSS AND TAKE APPROPRIATE ACTION ON THE AMORTIZATION SCHEDULE FOR SEWER BUY IN & TIE IN FEES.**

It was proposed to abolish it. Comm. Comfort made the motion to eliminate it from the policy.

**AGENDA ITEM #7 DISCUSS TERMS AND CONDITIONS AGREEMENT.**

Director Alvarado created public facing terms and conditions for the new website. Comm. Comfort made the motion to adopt the new terms and conditions. Motion seconded with All **in favor; motion carried.**

**AGENDA ITEM #8 OTHER BUSINESS.**

Mention was made that a letter from the WGPCA as been received for the developer's agreement for Oakridge Village. There was much discussion on the sewer line for the project. Chairman Demicco made the motion to accept the new agreement. Motion seconded with All **in favor; motion carried.**


**AGENDA ITEM #9 EXECUTIVE SESSION.**

Chair. Demicco made the motion to enter the executive session at 5:53 PM. Motion seconded with All **in favor; motion carried.** Regular session was re-entered at 6:11 PM. (No motions were made in the Executive Session.).

**AGENDA ITEM #10 ADJOURN**

Chairman Demicco made the motion to adjourn at 6:12 PM. Motion seconded with All **in favor; motion carried.**

Respectfully submitted by,



Todd A. Sklodosky  
Secretary to the Board